NOTICE TO FISC JACKSONVILLE CUSTOMERS

The focus of the Information Technology (IT)policy has changed
from Life Cycle Management (LCM) to IT Capital Planning and
Information Technology Acquisition Management (ITAM). Field
activity authority for IT acquisition is conveyed through
approval of an annual Information Technology Infrastructure
Abbreviated Acquisition Program (ITIAAP) Plan. The required ITAM
documentation for these requirements is an ITIAAP plan.

FISC JAX REQUIREMENTS FOR IT REQUISITIONS SUBMITTED FOR
PROCESSING ARE:

FOR SAP REQUIREMENTS ($100,000)

The statement on each requisition that it is IAW with
(activity's) approved annual ITIAAP plan.

FOR LARGE PURCHASE REQUIREMENTS ($100,000)

A copy of the first page and the signature page of the activity's
approved annual ITIAAP plan.

FISC JAX INFORMATION TECHNOLOGY (IT) POLICY

Ref: (a) SECNAVINST 5000.2B, IMPLEMENTATION OF MANDATORY
            PROCEDURES FOR MAJOR AND NON-MAJOR DEFENSE ACQUISITION
            PROGRAMS AND MAJOR AND NON-MAJOR INFORMATION TECHNOLOGY
            ACQUISITION PROGRAMS, dated 6 Dec 96.
      (b) INTERIM GUIDANCE FOR IMPLEMENTING SECNAVINST 5000.2B
            FOR FIELD ACTIVITIES, dated 5 May 98.

Now that the FIRMR is history, the IT world is managed through
the activity budget and the annual plan they submit to higher
command (in our case, NAVSUP) for approval. The interim guidance
has several enclosures, all pertaining to the Information
Technology Infrastructure Abbreviated Acquisition Program
(ITIAAP) Plan Approval Process.

The instruction and the interim guidance tell you more than you
ever want to know about the subject. I waded through it, tried
to digest it and came up with what I thought it really meant to
us. I called the PMR Team to ask what they would be looking for
in the files for documentation of the IT approval just to make
sure I had interpreted it correctly. They didn't have a copy of
the interim guidance. I faxed it to them; they waded through it
and came up with the same interpretation but called NAVSUP for
confirmation and just got back to me. My points of contact were
Joy Bennett of the PMR Team and Ron Schultz at NAVSUP.

What it boils down to is this. The interim guidance cancels
NAVSUPINST 5231.4, which was the implementing instruction for
NAVSUPINST 5231.1C canceled by SECNAVINST 5000.2B on 6 Dec 96.
Therefore, the statement we are accustomed to seeing on SAP
requisitions hasn't been correct for a long time.

THE NEW REQUIREMENTS ARE:

FOR SAP REQUIREMENTS (<$100,000):

The statement on each requisition will now have to be "IAW
(activity) approved annual ITIAAP plan".

FOR LARGE PURCHASE REQUIREMENTS (>$100,000):

They will be looking for copies of the first page and the
signature page of the activity's approved annual ITIAAP plan.